



SAN MATEO COUNTY  
API CAUCUS

# 2023 Summer Intern Program Application

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[www.smcap.org](http://www.smcap.org)

## About Us

The Asian Pacific Islander (API) community in San Mateo County is the largest ethnic group in the County comprising over 31% of the County's population. However, API elected officials are only 12% of elected city officials.

The mission of the caucus is:

*To support the API community through supporting API elected and appointed officials, and to advocate and support policies that further the goals and aspirations of the API community in San Mateo County.*

Our goal is to change that by being a voice for the API community. To support API elected appointed officials, to build a pipeline of future leaders, and to make sure that the issues we care about are heard at the local level, as well as in Sacramento and in Washington DC.

The San Mateo API Caucus is nonpartisan and seeks to support public officials, appointed officials and community leaders that understand the API community and will listen to the needs of our community in San Mateo County.

## The Internship Program

The program is for high school and college students interested in learning about local government and being an effective voice in the community. Scheduled for 10 weeks, the program will involve weekly sessions led by elected officials covering a variety of topics including public speaking, speaking at council meetings, being an effective organizer, and the basics of campaigning. In addition to weekly seminars, there will be a weekly activity, and the opportunity to intern in the office of a local elected official.

## Eligibility

The program is open to all high school juniors and seniors and undergraduates. Special considerations are made on a case-by-case basis.





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## Qualifications

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- Demonstrated leadership
- Interpersonal and teamwork skills
- Written and verbal communication skills
- Community service
- Preferred minimum GPA of 3.0

## General Information

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Name: \_\_\_\_\_  
Last First Middle Initial

Race/Ethnicity: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City Zip Code

Cell Phone: \_\_\_\_\_

Personal Email (not school/college): \_\_\_\_\_

Permanent Address: \_\_\_\_\_

## Educational Background

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High School/College: \_\_\_\_\_ City/Location: \_\_\_\_\_

Degree Seeking: \_\_\_\_\_ Major/Minor: \_\_\_\_\_

Class Year in Fall '21: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_





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## Emergency Contact Information

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Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Current Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

## Personal Statement

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Please submit a written statement addressing the following. Maximum 2 pages.

- Why is diversity and representation important?
- Community service, leadership and work experience
- Career goals and why you are interested in this program

## Acknowledgement and Sign

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I hold APAPA and the San Mateo County API Caucus, their boards and members, volunteers and employees harmless from any and all liability or claims which may arise out of, or occur, in connection with my participation in this program. I assume all risks of personal, emotional or physical harm to myself or my property associated with this internship program.

I understand that this application, plus all accompanying documents, become the property of the San Mateo CAPI Caucus and will be shown to potential supervisors of my internship.

I certify that the information I submitted on this application is accurate to the best of my knowledge. I also understand that I will be liable for all costs that the San Mateo County API Caucus may incur as the result of any misrepresentation, omission, or willful inaccuracy that I include on this application.

During my internship, I understand that I am responsible for any and all travel, housing, living and medical expenses that may be incurred. I am responsible either personally or through my insurance coverage.





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I also understand that the San Mateo County API Caucus and APAPA are not responsible for the theft of or damage to, my personal property.

If selected, I promise to complete all program requirements.

I understand that photos/videos will be taken and can be used for marketing and social media purposes. I authorize the San Mateo County API Caucus to utilize this information from my application and any photos/videos.

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Name of Applicant (please print)

Signature

Date

If you have any questions, please email [smcapicaucus@gmail.com](mailto:smcapicaucus@gmail.com)

Send completed application to:

274 Redwood Shores Parkway, #521, Redwood City, CA 94065

Or email to [smcapicaucus@gmail.com](mailto:smcapicaucus@gmail.com)

Thank you for your interest.

